

# CLASSIC F3 ASSOCIATION RULES

## 1. TITLE.

The name of The Club shall be "Classic F3 Association", ("The Club").

## 2. OBJECTS.

- a) To encourage and support the preservation and use of Formula 3 cars built between 1971 and 1984 as Classic F3.
- b) To provide members ("Member/s") with information, advice and assistance on matters connected with motor sport and Classic F3.
- c) To observe the local administration of the laws and regulations affecting motoring and motor vehicles, and to report any proposed local action or scheme to Motorsport UK.
- d) To promote Classic F3 in accordance with the Rules of Motorsport UK.
- e) To arrange tours, lectures and engage with members through social gatherings and other meetings or activities as the Members may from time to time decide.
- f) To provide Members with such benefits and privileges as it may be possible to arrange on their behalf in relation to motor sport activities.

## 3. CONSTITUTION.

Any person regardless of their sex or gender-identity of not less than 16 years of age shall be eligible for membership.

The membership shall consist of (a) Life Members, (b) Honorary Members, (c) Racing Members and (d) Social Members.

## 4. MANAGEMENT.

The authority and responsibility for the transaction of the business of the Club for its management shall be vested in a Committee, who, in addition to the powers and authorities by these rules expressly conferred on them, may exercise all powers and do all acts in furtherance of the Objects for which the Club is established and / or is approved by the members in a General Meeting.

## 5. ELECTION OF OFFICERS.

The Committee, who must be Members, comprising Chairman; Treasurer; Membership Secretary; Registrar & Technical Secretary and Media & Outreach Secretary (5) shall be elected at the Annual General Meeting and be subject to termination of office by resignation at the next Annual General Meeting following their appointment. The Committee shall have the power to co-opt other Members as they deem necessary. The resigning officers and other members of the Committee shall be eligible to offer themselves for re-election.

## 6. COMMITTEE.

The Committee shall consist of not less than three and not more than five members, inclusive of Chairman, Treasurer, Membership Secretary, Registrar & Technical Secretary, and Media & Outreach Secretary, who shall be ex-officio Members of the Committee.

The Committee shall elect from amongst its own Members a Chairman.

Three of the Members of the Committee entitled to vote and who are personally present shall form a quorum at any meeting.

Nominations of Candidates for election to the Committee must be received by the Membership Secretary (via post, fax or a scanned and emailed original) not less than seven days before the Annual General Meeting.



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The nomination must include an intention, set out in writing and signed by each Member nominated, that they are willing to serve. Nominations of Candidates must also be signed by the Member proposing them.

The Committee shall have the power to appoint a Sub-Committee of not less than three persons to meet on its behalf in respect of any matter which is specially referred to such a Sub-Committee.

## **7. MEETING OF COMMITTEE.**

The Membership Secretary either of their own accord or by the direction of the Chairman shall unless otherwise agreed by all the Committee, or a quorum thereof, give at least seven days written notice of a meeting. A meeting of the Committee can be either a physical meeting where all members are present in one room, or via a video or telephone conferencing platform.

## **8. ABSENCE FROM COMMITTEE .**

Any member of the Committee who shall, without sufficient reasons, absent themselves from three consecutive Committee meetings may be called upon to resign their position from the Committee.

## **9. DUTIES OF MEMBERSHIP SECRETARY.**

It shall be the duty of the Membership Secretary to attend in person or by deputy, all meetings of The Club and all meetings of the Committee to take minutes of the proceedings. Such minutes shall be circulated prior to and presented at the following meeting, for confirmation they represent a true and accurate reflection of the minutes recorded. The Membership Secretary will also deputise for the Chairman when required to do so by the latter's absence.

## **10. BANKING.**

All monies of the Club shall be properly accounted for by the Treasurer in the name of the Club, and no disbursements shall be made therefrom except in accordance with the form or forms authorised by the Committee.

## **11. MEMBERSHIP OF THE CLUB.**

Membership of The Club shall be by an annual subscription sent to the Membership Secretary or by such other method/s that may be offered by the Club. Membership of The Club shall continue only for the period covered by the current subscription. Once a subscription is fully paid the individual shall be considered a Member.

## **12. MEMBERSHIP OF ANY OTHER CLUB.**

Membership of another club or organisation shall not give entitlement to affiliated membership, whether Honorary, Racing, or otherwise, either free or at a reduced rate.

## **13. VOTING OF COMMITTEE MEMBERS.**

Each Committee Member present at a meeting of the Committee shall be entitled to exercise one vote by a show of hands. The Committee shall vote by ballot if any Member present so demands.

## **14. LIFE MEMBERS.**

Life membership will be made available on terms decided by the Committee.

## **15. HONORARY MEMBERS.**

The Committee may elect as Honorary Members all Members of the Royal Family, and any persons distinguished for their political, scientific, literary, industrial and administrative capacities, or who have been distinguished in promoting the cause of motoring in general or of the Club in particular. The Committee may nominate and elect a President who may, or may not, have previously been a Committee member. The primary role of the President is to



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act as an ambassador of the Club locally, nationally and internationally. The President shall be elected for a period of three years but may be re-elected to serve for further periods. On termination of the presidency, the President shall become a VicePresident. The Committee may also elect Vice-Presidents to recognise distinguished service as former Committee members or long-term supporters of the Club. The election of a Vice-President shall be a lifelong appointment. On election, the President and VicePresidents will become Honorary Life Members of the Club.

## **16. SOCIAL MEMBERS.**

The Committee may also elect Social Members at an annually set subscription fee.

## **17. SUBSCRIPTION.**

The Committee will confirm the annual rate of Subscription.

## **18. PAYMENT OF SUBSCRIPTIONS.**

Payment of the Subscription shall be made annually in full on the 1st January, by the approved methods on the membership subscription form.

## **19. NON-PAYMENT.**

No Member whose subscription is in arrears shall be eligible to vote in any meeting organised by the Club.

## **20. RESIGNATION.**

Any Member ceasing, voluntarily or otherwise, to be a Member of the Club, shall thereafter cease to have any claim upon the property of the Club or to enjoy any privileges of membership, and shall remain liable for the payment of any debts, due or outstanding, to the Club.

## **21. USE OF CLUB NAME AND ADDRESS.**

The name and address of the Club shall not be given by a Member as their address for trade, advertising or business purposes, or in connection with any legal proceedings or any other matter.

## **22. EXPULSION OR SUSPENSION OF MEMBERS.**

If, in the opinion of the Committee and in the best interests of the Club, it becomes necessary to ask a member to withdraw, either for a defined period of suspension, or permanently, from the Club, it shall set out in writing giving a clear explanation and reasons for doing so. If the Member declines, they shall have the opportunity to appeal to the Committee and a meeting of the Committee will be arranged within six weeks following the date of the expulsion letter. Members of the Committee and the Member whose suspension or expulsion is under consideration shall be given at least seven days' notice of such a meeting and shall be offered the opportunity to provide an oral or written explanation of their conduct. If two thirds of the Committee Members present vote in favour of a suspension or expulsion, they shall thereupon cease to be a Member of the Club and that decision will be final.

## **23. THE ANNUAL GENERAL MEETING.**

The Annual General Meeting of The Club shall be held each year at a date and a time to be fixed by the Committee, giving 14 days prior notice of the Meeting. The Annual General Meeting shall:

- a) Receive from the Treasurer a full statement of accounts showing the receipts and expenditure for the year ending.
- b) Receive from the Chairman a report of the activities of The Club during the said year.
- c) Elect the Committee.



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d) Decide on any resolution which may be duly submitted and placed on the Agenda, and any other business raised.

## **24. EXTRAORDINARY GENERAL MEETINGS.**

An Extraordinary General Meeting may be convened by direction of the Committee, or on the direction of the Membership Secretary stating the business for which the Extraordinary General Meeting is required is signed by not less than 12 Members. If the meeting so requisitioned is not convened within 21 days, the said 12 Members may convene such meeting themselves. 15 Members shall form a quorum.

## **25. AGENDA.**

When Members wish a matter to be discussed at a General Meeting, the text of such matters signed by at least two members shall be sent (post, fax or scanned and emailed original) to the Membership Secretary at least 14 days before the date of such meetings, so that it may be included in the Agenda. A copy of the Agenda shall be sent to each member at least five days prior to the meeting, but the fact that any member has not received a copy of the Agenda shall not invalidate the proceedings. No business which is not included in the Agenda shall be discussed at the meeting unless every Member present is in favour thereof. Should the proposer of any motion fail to move a resolution in respect of the relevant item on the Agenda, then any other Member shall be entitled to do so.

## **26. VOTING.**

Every person with a right to be present may exercise one vote. The Chairman shall not vote except in the exercise of a casting vote. At all General Meetings, except as provided in Rule 29, a majority of votes decides a resolution. At any General Meeting any 12 members may demand a Poll, and thereupon the meeting shall be adjourned to a time and place to be named by the Chairman, and a postal vote shall be taken of all Members of the Club, the decision of the Members, as shown by a postal vote, shall be reported to the adjourned meeting, and shall be deemed to be the decision of such meeting. The Rules relating to collective vote and proxies shall apply as in Clause 13 hereof.

## **27. RIGHT TO BE PRESENT.**

Only fully paid Members may vote at or participate in General Meetings but such meetings may be attended on invitation by a Member to his family, preparer, mechanic or racing friends.

**28. OBSERVANCE AND INTERPRETATION OF RULES.** Every Member binds themselves to abide by the rules of the Club, and also by any modifications thereof made in conformity with such rules, and also to accept as final and binding the decision of the Committee in all cases of dispute or disagreement as to the interpretation of these rules.

**29. ALTERATION OF RULES.** Any alterations may be made in these rules by a General Meeting, provided: a) that details of the proposed alteration or alterations are included in the notice of the General Meeting and b) that the resolution proposing such alteration is carried out by two-thirds of those present and voting at such General Meeting or by two-thirds of those voting should a Poll be demanded as provided for in Rule 26.

**30. EVENTS.** All motor competitions organised by the Club shall be held under the rules and requirements of Motorsport UK. Any Member convicted of an offence arising out of their being in charge of a motor vehicle in any Club event or on Club business shall thereupon be liable to expulsion from the Club under Rule 22.



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## **31. COPIES OF RULES.**

Every member shall have access to The Club Rules and Regulations on the Classic F3 website under the Information tab.

**32. SAFEGUARDING POLICY.** The Club has adopted it's own Safeguarding policy which can be viewed on the Classic F3 website under the Information tab.

**33. GENERAL DATA PROTECTION REGULATION (GDPR).** The club has adopted it's own Data Protection Policy which can be viewed on the Classic F3 website under the Information tab.

**34. SOCIAL MEDIA.** The club has adopted it's own Social Media policy which can be viewed on the Classic F3 website under the Information tab.

## **35. CODE OF CONDUCT.**

Members must ensure they abide by the rules and regulations of the Club and Motorsport UK, and: a) Conduct themselves in a proper manner at all times, in the best interests of UK motorsport. b) Respect the decision of event officials. c) Treat all competitors, marshals and officials equally with respect. d) Maintain the highest standards of driving behaviour. e) Not discriminate against individuals for any reason, whether as a result of race, colour, gender, marital status, sexuality, age, disability, occupation, religion, or political persuasion. Failure to comply with this Code may result in stringent sanctions being imposed by Motorsport UK and the National Court.

## **36. DISSOLUTION.**

The Club may be dissolved by a Special General Meeting convened by direction of the Committee, or on the requisition of the majority of the Members. If the resolution of dissolution be duly passed, the Committee shall forthwith liquidate the affairs of the Club, and if there be any surplus assets on realisation, these shall be disposed of at the discretion of the Committee.